

CREATING A DRAG-AND-DROP OR FLASHCARD REVIEW ACTIVITY WITH HOT POTATOES SOFTWARE

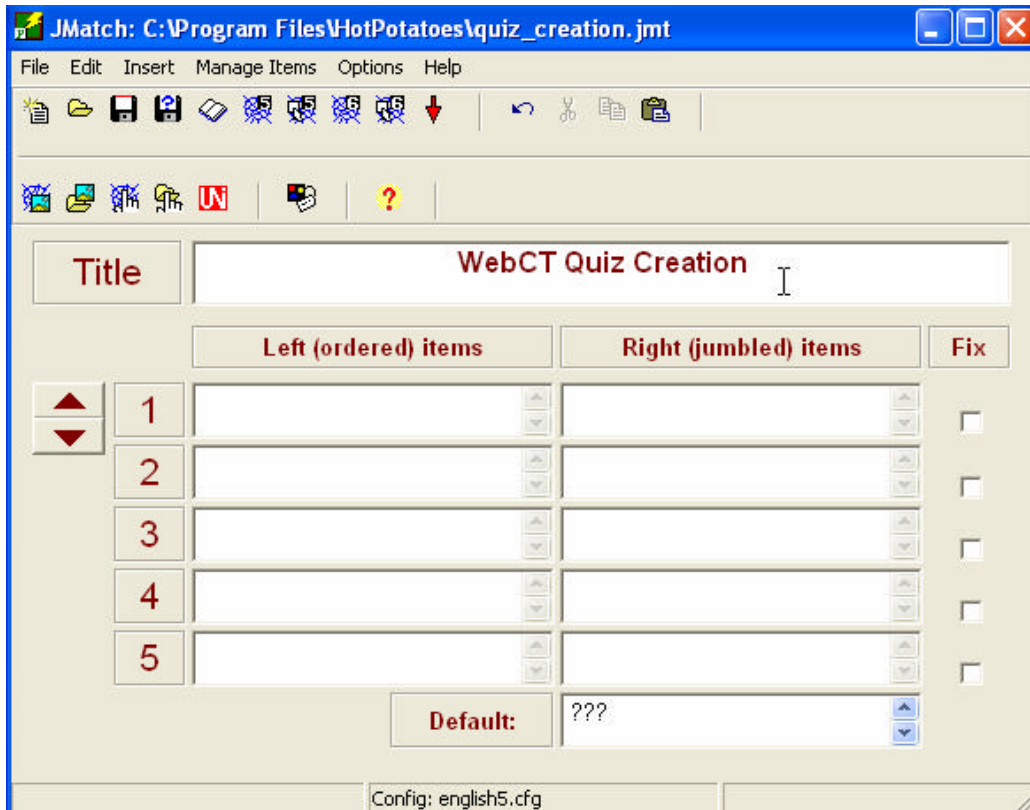
If you do not have the Hot Potatoes software on your computer you must first download it from <http://web.uvic.ca/hrd/hotpot/index.htm#downloads> (remember to pay attention to the operating system on your computer to make sure you download the right version of Hot Potatoes.)

Once you have downloaded and installed the Hot Potatoes software you are ready to create your first Crossword Puzzle.

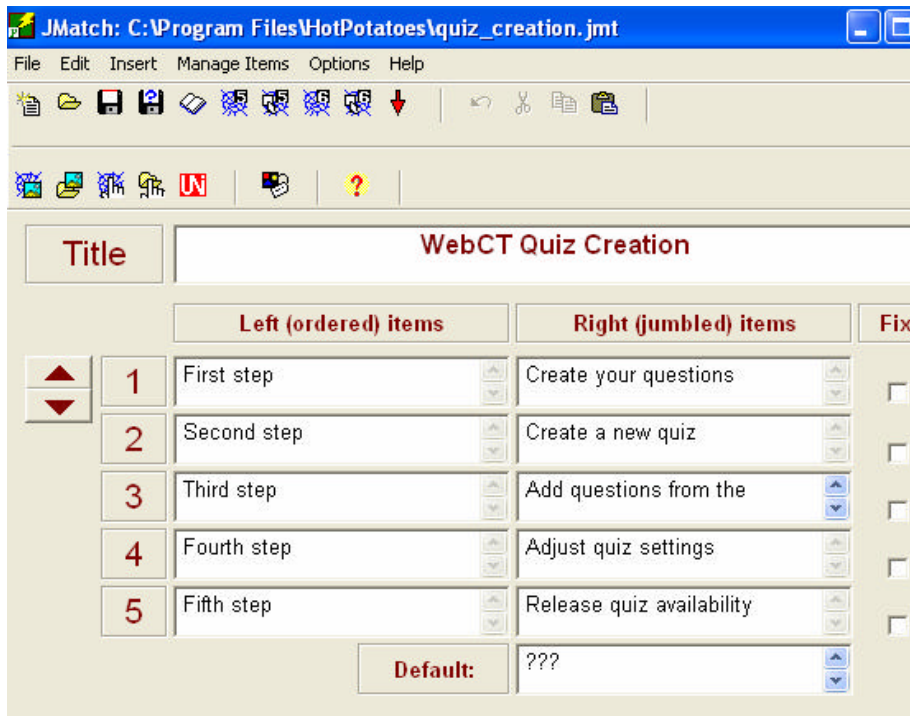
1. Open Hot Potatoes software (**Start – Programs – Hot Potatoes**)
2. Click on the **JMatch** potato to start the program



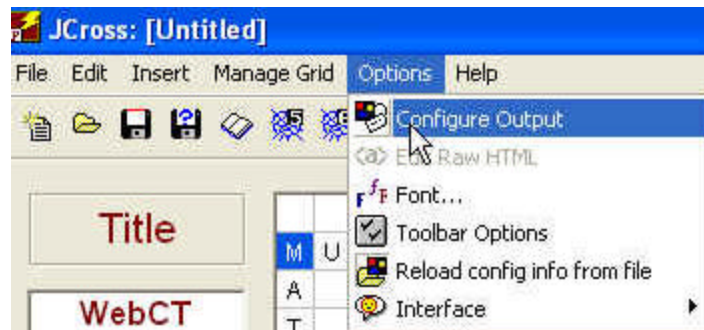
3. You will see a blank matching form come up.
4. Type in the title for your drag-and-drop activity.



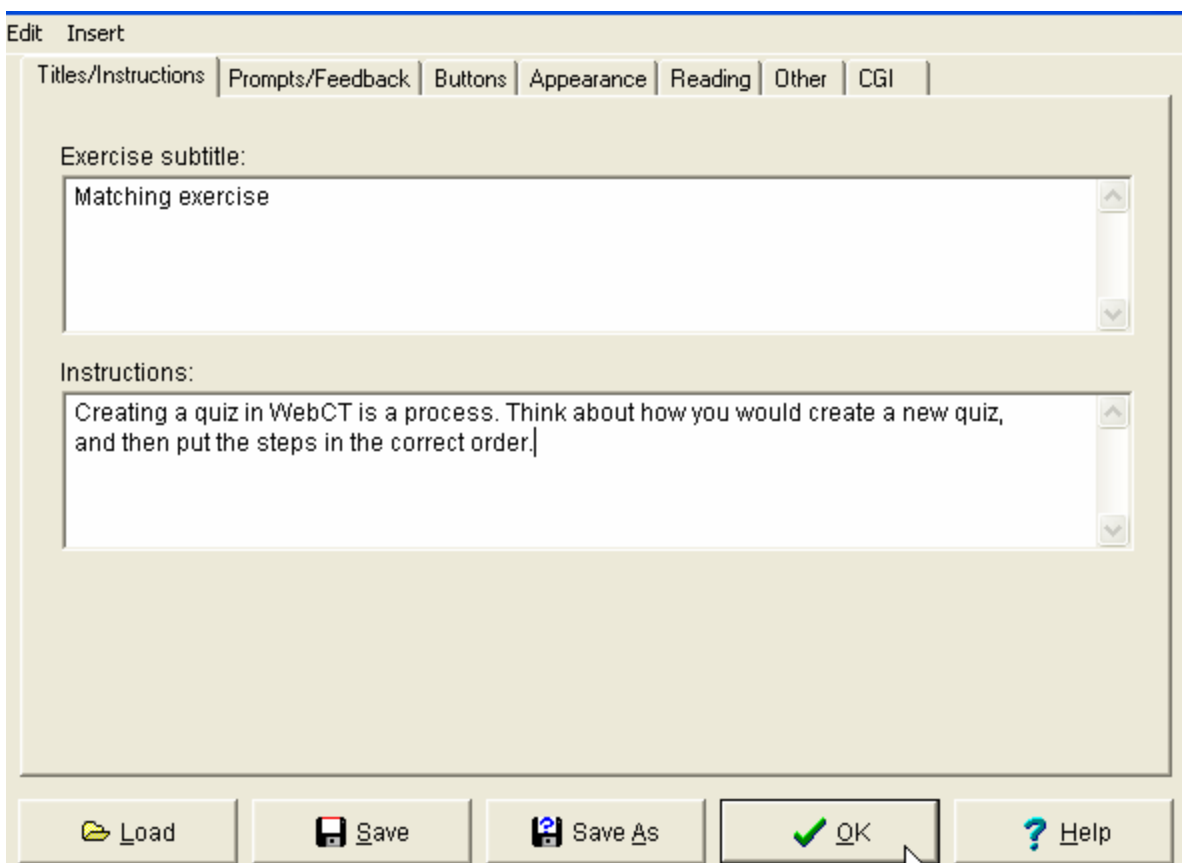
5. Type in a set of terms on the left and then the matches to each item directly across in the column on the right. Type each term on a separate line.



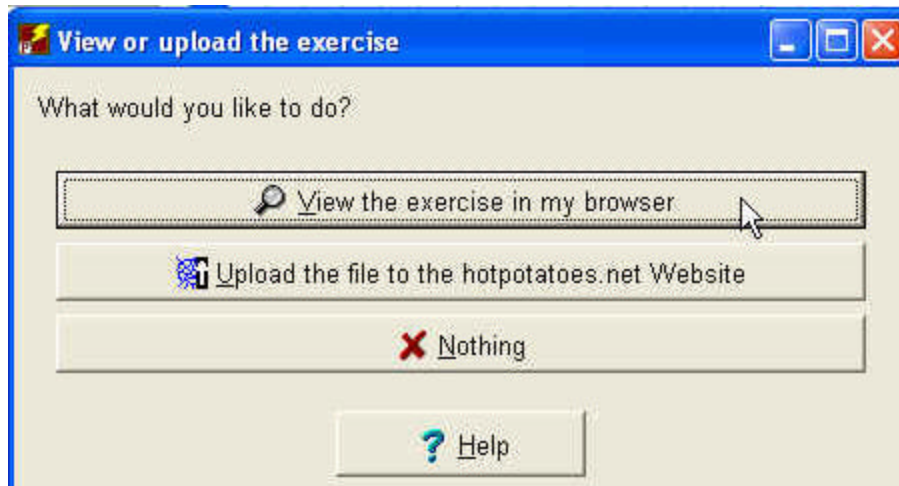
- The last step is to add any additional instructions or words of encouragement. To do this click on **Options – Configure Output**.



- Go through all the tabs and decide if you want to change any of the default wording. If you are happy with the way everything is stated, just click on the **OK** button. If you change any of the wording, make sure you choose the **Save** button at the bottom of the window. When you have finished, click on the **OK** button at the bottom of the window.

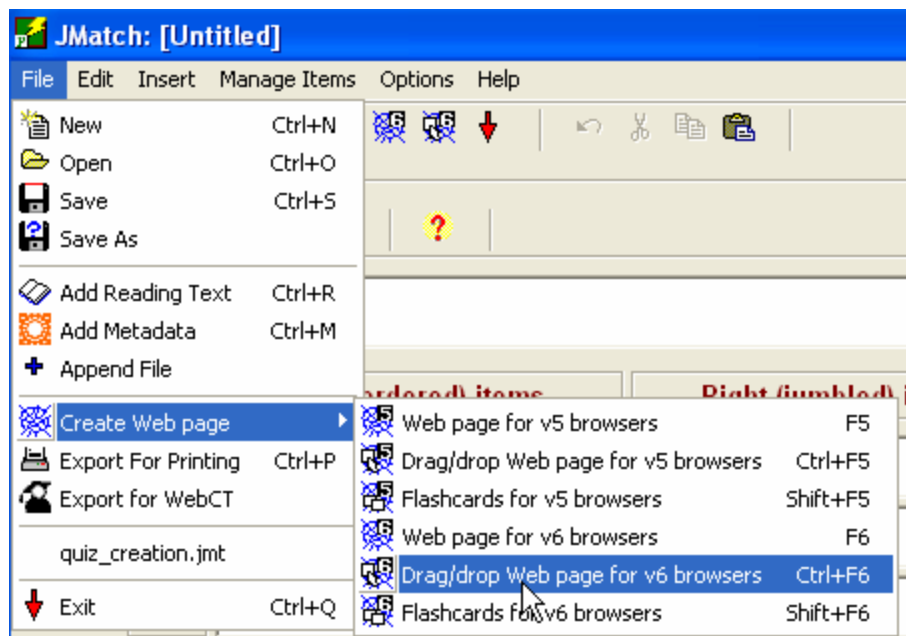


- You have a choice within this program of saving your file as a matching exercise, a drag-and-drop exercise or a flashcard activity (or you can choose to save as each of these choices and offer students a selection). The default is a matching exercise. To see this activity choose **View the exercise in my browser**.



Drag – and – Drop Activity

To save this exercise as a drag-and-drop activity, click on **File – Create Web page – Drag/drop page for V6 browsers**. Type in a file name that will remind you what type of exercise this is – i.e. *dragdropquiz_chap1* and the extension of .htm will automatically be added.



Creating a Flashcard Activity

To save this exercise as a drag-and-drop activity, click on **File – Create Web page – Flashcards for V6 browsers**. Type in a file name that will remind you what type of exercise this is – i.e. *flashcards_chap1* and the extension of .htm will automatically be added.

To transfer exercises to WebCT:

1. Log in to WebCT
2. Open the course you want to include the puzzle in
3. Click on Manage Files from the navigation bar on the left
4. Click on **Upload file – Go** then the **Browse** button to get to the puzzle file that you created. Click on the **Upload** button.
5. Once the puzzle file is in you're My-files, you would go to the page you want to link the puzzle on. Click on **Add Page or Tool** from the navigation bar.
6. Choose the **Single Page** option. Type in the **title** of the Puzzle and then click on the **Browse** button next to Page filename to get to the file you just added. Click next to the puzzle file and then click on the **Pick** button to select it.
7. Click on **Open in a new browser window**
8. Click next to **On an organizer page** when choosing where to display the puzzle.
9. Click on the **Add** button to finish adding the puzzle link to your web page.